



# Workforce Solutions South Plains Child Care Services

## Director's Corner

### THANK YOU :)

CCS would like to thank all of our providers for continuing to gracefully navigate with us through the many changes that continue to occur with our new rules. We will continue to do our best to keep you apprized of changes as they come. If you are ever concerned or have a question, we are here to help in any way that we can. Please call, email or come by our office.

Thank you for continuously providing quality child care to the children of the South Plains!



## Client Services News-Summer Care

It's hard to believe but we are already gearing up for Summer.  
Please remember:

All children who currently attend your facility for School Holiday Only (SHO) care **WILL** need a "Choice of Provider" form to start their summer care. We are already working on authorizing summer care for these children so encourage parents to complete the form and send in ASAP. The quicker the better!

In mid-July we will be sending care change forms. These forms are for all of your full-time children who will be entering Pre-K or Kindergarten in the Fall of 2017 and will need a blended referral instead of a full-time authorization. Due to the time restrictions with our system, it is imperative to get all care changes completed **BEFORE** the school year begins.

Thanks so much!  
Have a Great Summer!



## Holiday Closure

Child Care Services & CACFP will be closed on the following days:

Monday, May 29th  
Memorial Day  
Tuesday, July 4th  
Independence Day

May 2017  
to  
July 2017

*Why should you be a Texas Rising Star (TRS) Provider?*

Contact CCS and discover the benefits of TRS!

Jan, Liz or Rachel at  
(806) 744-3572

[www.spworkforce.org](http://www.spworkforce.org)



### Special points of interest:

- ☺ Client Services News
- ☺ Reporting Absences
- ☺ Future Trainings

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## Reporting Absences/Red Z's

**Absences:** Report absences to the CCS email: [childcareservices@spworkforce.org](mailto:childcareservices@spworkforce.org)

Or to Britney Gillespie at 806-744-3572 Ext 2105.

Report if a client has 5 consecutive absences (this included Z's, A's, and I's)

The portal should be checked daily.

As soon as the child has 5 consecutive absences you need to report it to CCS immediately.

When reporting, if you are reporting red Z's let us know:

- If the child(ren) are attending or not attending
- If the red Z's are with or without contact
- If client has a card or not using it or needs a card



### CACFP News

A friendly reminder that on the Form H1530-Daily Meal Productions Records under "Quantity Used" please indicate items as:

Milk—gallons, cups and/or pints

Vegetable and/or Fruits—pounds and/or ounces

Grains/Bread—grams

Meat and/or Meat Alternates—pounds and/or ounces

Please do not hesitate to call us at 806-687-9726 with any questions or concerns about the CACFP.



### CCS Trainings & FROG Bus

CCS has the following trainings planned:

Preschool/Schoolage—3 hour training on Saturday, May 6th.

Guidance—6 hour training on Saturday, June 3rd.

CCS will mail a flyer with complete information once details are finalized

The FROG bus will not make provider visits during the summer months from June through August.

See you in September! :)



### New CCS Staff

CCS would like to welcome our newest staff member:

Britney Gillespie - CCS Attendance Coordinator  
She joined us in February 2017

Help us welcome her to our CCS family.



### New Providers & TRS Provider

We would like to welcome the following providers to our CCS Team:

Kinder Korner Preschool  
Licensed Center in Muleshoe

Little Mustangs Learning Center  
Licensed Home in Shallowater



Westminster Presbyterian Preschool  
New 4 Star TRS Provider!!!



### TOT Trainings

Remember to attend our Thursday evening TOT video trainings:

May 18, 2017

June 15, 2017

July 20, 2017

Please remind staff to be courteous of other staff that attend the trainings.

Talking, whispering, and other activities are disruptive.

Start time is 6:30 pm.

See you there!!!

Workforce Solutions South Plains is an equal opportunity employer/programs. Auxiliary aids and services available upon request to individuals with disabilities. Relay Texas: 711 (voice); 800-735-2989 (TDD); Relay Texas Spanish 800-662-4954.