



Workforce Solutions South Plains Child Care Services

Directors Corner



Change
Effective
2/1/18



The Texas Workforce Commission (TWC) recently conducted a Technical Assistance (TA) visit with South Plains Child Care Services.

Effective 2/1/2018, if a parent is dropped from your facility, CCS can no longer require parents to pay any delinquent Parent Share of Costs (PSOC) in order to transfer to another facility.

What this means for you - is that you **MUST** collect the PSOC in advance, in order to ensure that your facility receives the maximum amount of reimbursement.

Remember, all CCS information and changes are all being emailed to you, so please check your email regularly and share with your staff.

Client Services News

ONE SWIPE IS FINALLY HERE!!!

Please notify your parents they only need to swipe once each day. Parents can continue to swipe in and out but swiping out is no longer required.

Please remember to use the childcareservices@spworkforce.org to report drops or changes needed to care. You can also scan forms to CCS at the email address if you have a scanner or faxing is not an option.

PRIZES—PRIZES—PRIZES!!!

In order to promote card usage on a daily basis, CCS is randomly selecting 10 clients each month who use their card the entire month. These parents will get an age appropriate prize for their child. Please encourage your parents to use their card every day in order to be eligible each month.



Holiday Closures

Child Care Services & CACFP will be closed on:

March 30, 2018
In Observance of
Good Friday



February 2018
to
April 2018

*Why should you be a
Texas Rising Star (TRS)
Provider?*

Contact CCS and discover the
benefits of TRS!

Jan, Liz or Rachel at
(806) 744-3572

www.spworkforce.org



Special points of interest:

- ☉ ONE SWIPE IS HERE!
- ☉ PRIZES!
- ☉ Upcoming Trainings

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Attendance Card and Reporting Information Through Email

Attendance card usage is mandatory. Please make sure all clients are actively swiping. If clients need a card, have them send in the "Attendance Automation Card Request" form. Please be aware that CCS has a new policy where clients will have to pay a fee for lost, stolen or broken cards if they have already received their initial and one replacement card. If they are not sure they can call Vanessa Gutierrez at 806-744-3572.

Reporting Information through email is a very easy way for all of us to communicate:
Always provide full name of parent and child(ren) involved and TWIST ID # on all emails.
childcareservices@spworkforce.org



School Matters!



CACFP News

CACFP billing is due on the 5th of each month.
It can be sent via email, fax, mail, or in person. This will allow for the CACFP staff to review your billing and contact you quickly for corrections, if needed. To maintain compliance with the food program it is necessary that the correct billing forms are submitted. For example, the meals served must match the Form H1530 Daily Meal Production Record; as well as updated forms that might have changed. This will also assist in receiving your advance payment and reimbursement in a timely manner!



Thank you for participating in the food program!

CACFP Staff
Patsy Tellez
Mercedes Ojeda

New Providers & TRS Providers

We would like to welcome the following providers to our CCS Team:

Cutting Edge Daycare—Licensed Center in Plainview

Kimber & Shelli's—Licensed Home in Levelland

Sarah Martinez—Registered Home in Lubbock

Congratulations
New Texas Rising
Star Providers!!!

Here We Grow Children's
Learning Center

&

Lil Tigers Playhouse



Resource Room

We have LOTS of new items!

The Betty Anderson Resource Room at CCS is open M-F 12:00—5:00 pm. Stop by and ...

**LOOK
WHAT'S
NEW!**

Upcoming Trainings

We have several trainings coming up in the next few months.

February 2018

Bullying

February 2018

Frog Street Press
Curriculum Training—TRS providers

March 2018

Music with Ms. Becki

We will email you additional information as soon as all of the details are finalized.



Learning Knows No Bounds

TOT Trainings

Remember to attend our Thursday evening TOT video trainings:

February 15, 2018

March 15, 2018

April 19, 2018

Please remind staff to be courteous of other staff that attend the trainings.

Talking, whispering, and other activities are disruptive.

Start time is 6:30 pm.

See you there!!!

Workforce Solutions South Plains is an equal opportunity employer/programs. Auxiliary aids and services available upon request to individuals with disabilities. Relay Texas: 711 (voice); 800-735-2989 (TDD); Relay Texas Spanish 800-662-4954.