New Staff

Welcome to the Team!

We would like to welcome our newest staff members:

Erica Rainwater
Client Services Support
She joined CCS in September 2017

Mercedes Ojeda
CACFP Program Specialist
She joins us in November 2017

Help us welcome them to our CCS/CACFP team.

Holiday Closures

Child Care Services & CACFP will be closed on the following days:

- **November 10th**
  In Observance of Veteran’s Day
- **November 23rd & 24th**
  Thanksgiving Holidays
- **December 25th & 26th**
  Christmas Holidays
- **January 1st**
  New Year’s Day
- **January 15th**
  Martin Luther King Jr. Day

November 2017 to January 2018

Why should you be a Texas Rising Star (TRS) Provider?

Contact CCS and discover the benefits of TRS!

Jan, Liz or Rachel at (806) 744-3572

www.spworkforce.org

Client Services News

Thank you to everyone who submitted the care change reports for this school year. If a parent tells you they need to change care or end care please report these to CCS as soon as possible. You can do this by: phone (806-744-3572), fax (806-744-3576) or email (childcareservices@spworkforce.org).

When you report to CCS that the parent is wanting to end or suspend care, it will not end eligibility for the family, just the active referrals. We encourage you to check your 2450’s when you receive them, to ensure the care agrees with what you are providing and the fees and dates agree with what has been authorized.

If I can be of any assistance to you please do not hesitate to call or email me at debra.garcia@spworkforce.org.

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Happy Holidays!
CACFP News

Just a reminder on information for the various meal patterns that you received at the Annual Training.

Breakfast—must serve all three components for a reimbursable meal.

Meat and meat alternates may be used to meet the entire grains requirement for breakfast a maximum of three times a week.

Cereals must contain no more than 6 grams of sugar per dry ounce, and must be whole grain-rich or enriched.

Grains/Bread must be whole grain-rich or enriched for all meals and snacks.

Grain-based desserts do not count toward meeting the grains requirement.

Infant formula & dry cereal must be iron fortified.

If you have any questions call the CACFP office at 806-687-9726.

The CACFP Staff wishes everyone a safe and joyful holiday season!

Parent Fee & Absence Reminder

Please report nonpayment of parent fees as soon as possible because CCS can only hold client accountable for one month’s parent share of cost.

If you want to drop for nonpayment please let us know the date and the amount owed.

Absences reminder to report the following:

5 consecutive absences dates of absences with or without contact

New Providers & TRS Providers

We would like to welcome the following providers to our CCS Team:

Mrs. Woods Learning Spot Licensed Center in Lubbock
Bennett Depot Licensed Center in Wolfforth
Little Mustangs Licensed Center in Shallowater
Brigette Chock Registered Home in Lubbock
Amanda L Cervantez Registered Home in Idalou

Congratulations New Texas Rising Star Providers!!!

Starting Small and YW-Care at Wheelock

Upcoming Trainings

We have several trainings coming up in the next few months.

November 2017
S.I.D.S. Shaken Baby & Brain Development

December 2017
Infant, Toddler & Pre-K Guidelines

We will send you additional information as soon as all of the details are finalized.

TOT Trainings

Remember to attend our Thursday evening TOT video trainings:

November 16, 2017
December 21, 2017
January 18, 2018

Please remind staff to be courteous of other staff that attend the trainings.

Talking, whispering, and other activities are disruptive.

Start time is 6:30 pm.

See you there!!!

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