



## Minutes

### Board of Directors Meeting

December 6, 2018 –11:30 a.m.

1301 Broadway, Suite 201~ Lubbock, TX 79401

#### Board Members in Attendance

Adrienne Cozart, Chair  
Wesley Anderson  
Jeff Baum  
Rob Blair  
Denver Bruner  
Chris Carpenter  
Chris Chambers  
Dela Esqueda

Angela Evins  
Kimberley Harrel  
Kenneth Hill  
Julie Laughlin  
Jeff Malpiede  
Eddie McBride  
Mark McCormick

Willis McCutcheon  
Beth Miller  
Gilbert Salazar  
Chuck Smith  
Tom Vermillion  
Sharla Wells  
Adele Youngren

#### Board Members not in Attendance

John Osborne  
Esther Pena

Barry Pittman  
David Quintanilla

Leonard Valderaz  
Dr. Kyle Wargo

#### Chief Elected Officials, Staff and Guests Present

Martin Aguirre  
Rocky Brown  
Diane Alexander  
Diana Gatlin  
Rosa Hernandez  
Sandra Hester  
Ronnie Lovato

Sandra Mendoza  
Erin Rea  
Lisa Rivera  
Todd Tibbets  
Don Hill  
Christy Colley  
Roger Cardenas

Donnie Gatlin  
Bill Powell  
Whitney Quick  
Sam Harper  
Judge Sherri Harrison  
Jeanne Hartsfield  
DeMaris Dodd

#### **I. Call to Order**

Chair Adrienne Cozart called the meeting to order at 12:15 p.m. and announced an Executive Session would be held in Accordance with V.T.C.A. Government Code 551.074 to deliberate certain matters concerning Personnel. She introduced new board members Jeff Baum, Chris Chambers, Julie Laughlin and Mark McCormick. She welcomed guests Judge Sherri Harrison and Bill Powell.

#### **II. Public Comments/Open Session**

#### **III. Review & Approve Minutes Dated September 27, 2018**

**Sharla Well moved to approve the minutes. Angela Evins seconded, and the motion passed.**

#### **IV. Committee Reports**

1. Youth & Education (October 9, 2018)  
Tom Vermillion, Committee Chair reported. Information and action items are documented in the committee meeting minutes.
2. Executive (October 17, 2018)  
Adrienne Cozart, Committee Chair reported. Information and action items are documented in the committee meeting minutes.
3. Oversight (October 24, 2018)

Kenneth Hill, Committee member reported. Information and action items are documented in the committee meeting minutes.

4. Business Services (November 7, 2018)

Wesley Anderson, Committee Vice-Chair reported. Information and action items are documented in the committee meeting minutes.

5. Executive (November 14, 2018)

Adrienne Cozart, Committee Chair reported. Information and action items are documented in the committee meeting minutes.

**V. Consent Agenda Approval**

1. Labor Market Information – Update to Targeted Occupations List

2. Self-Sufficiency Wage Change 12

3. Fiscal Integrity Evaluation of the Workforce, Youth and Child Care Contractor

4. Janitorial Services Procurement

5. Request for Proposals (RFP) 2018-51-003 FAC Workforce Solutions South Plains Plainview office

6. Approve Report of Annual Financial Monitoring of SPCAA

7. Approve election of Business Services Chair and Vice-Chair

8. Approve Work Searches by County

**Eddie McBride moved to approve the Consent Agenda items. Chris Carpenter seconded, and the motion passed.**

**VI. Discussion, Consideration & Possible Action**

**VII. Information Items**

1. Board Contracted Measure Report

Martin Aguirre reported the final release of the July report showed the Board is currently exceeding 12 measures, meeting 6 measures and not meeting one.

2. Board Operating Budget

Lisa Rivera reported on the operating budget as of October 31, 2018.

3. Monthly Grant Expenditure Report

Lisa Rivera reported on the grant expenditures as of October 31, 2018.

4. Financial Monitoring Update

5. Audit Update

6. Contract Updates

7. Grant Updates

**VIII. Report and Update by the Board CEO**

Martin Aguirre discussed outcomes from the TWC Annual Conference and how they will be addressed in 2019 to prevent recurrence.

**IX. The Board adjourned to Executive Session in accordance with V.T.C.A. Government Code 551.074 to deliberate certain matters concerning Personnel at 12:47pm.**

**X. The Board returned to Open Session at 12:43pm to take action, if necessary, on items discussed in Executive Session.**

**Kenneth Hill moved to approve Martin Aguirre's annual performance review and to award him a 3% merit increase. Dela Esqueda seconded, and the motion passed.**

**XI. Adjourn**

The meeting was adjourned at 12:54pm.