

**Workforce Solutions South Plains
RFP 2018-60-2005
Cleaning Services
Questions and Answers**

Question 1: Item B in the Proposal Requirements on page 12 of the RFP states “The proposal must be no more than 15 pages, including the required attachments”, however the attachments consist of 16 pages alone. Is this statement meant to express that the 15 page limit for proposals does not include the required attachments? By my count, there are 14 forms that require signature, would you please clarify the forms required to be included with the bid and whether or not these count towards the page limit for responses?

Answer: The correct wording is “no more than 15 pages, not including the required attachments.” None of the forms will count towards the page limit. Please see Amendment #2.

Question 2: Is the Lubbock Career Center location 30,000 sq. ft.?

Answer: Yes.

Question 3: On the page that requires the Proposal to be good for 90 days, the bottom is for a Notary Public. I didn't see anything in the Proposal Requirements that states anything needed to be Notary certified. Is that correct? Does that one page require Notary certification?

Answer: Yes, that one page does need to be notarized. If the “authorizing board member” part of the form does not apply to your organization, just ignore that part, and your signature would be the only one to be notarized.